

## Job Description

<b>Job title:</b>	<b>Yard Person</b>
<b>Hours of work:</b>	42 hours Monday-Friday 8am-5pm
<b>Location:</b>	The Framing Yard, Cornworthy, Totnes, Devon, TQ9 7HF
<b>Contract type:</b>	Permanent
<b>Reporting</b>	Main yard person

### Remuneration and benefits:

<b>Salary range:</b>	£10.90 - £13.00 p/h
<b>Annual leave:</b>	20 days plus Bank Holidays
<b>Why work for us?</b>	<ul style="list-style-type: none"> <li>• We are an employee-owned company.</li> <li>• We are family-friendly and situated in a truly unique and rural setting.</li> <li>• Receive an additional 2 days annual leave after 5 years service.</li> <li>• Match-funded Stakeholder Pension Scheme.</li> <li>• A subsidised personal accident/income protection insurance scheme.</li> <li>• Free firewood.</li> </ul>

### About Carpenter Oak:

Carpenter Oak have been the industry leaders in the design and handcrafting of timber frame buildings for over 30 years. With workshops and offices in Devon and Scotland, we have around 50 employees, with plans to expand the team over the next 12 months.

As a business, we are on a journey to Employee Ownership, which gives all of us a voice, and a stake, in our current and future success. This is a very exciting time of growth for Carpenter Oak and we have some fantastic opportunities for talented people to join the team.

### About the role:

This is a varied and challenging role for an experienced yard person (or similar). You will be carrying out a wide range of tasks to ensure everything in our timber framing yard keeps operating smoothly.

A positive, can-do attitude is essential, as is a love of hard work and carrying out practical tasks. From gardening and chopping timber, to decorating and sorting the recycling, every day will be different. You will be working with a small but mighty team who are vital to the day-to-day running of our busy yard and workshops.

There is the potential for forklift training if required.

[carpenteroak.com](http://carpenteroak.com)

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Company Reg No. 4081323. VAT Reg No. 768 5502 96.

**Main responsibilities:**

<b>General tasks and responsibilities</b>	<p>Yard Duties</p> <ul style="list-style-type: none"> <li>● Loading and unloading timber.</li> <li>● Maintaining the landscaping, including hedging, strimming, gardening and weeding.</li> <li>● Use of forklift.</li> <li>● General housekeeping - keeping the yard clean, tidy and hazard free at all times.</li> <li>● Ensuring a high level of care is taken when in and around the yard.</li> <li>● Transporting materials to and from sites where our frames are being erected.</li> <li>● Emptying bins and dealing with waste and recycling, including sawdust.</li> <li>● A variety of maintenance and decorating jobs around the yard and workshops.</li> <li>● Sorting firewood - splitting with a chainsaw and stacking.</li> </ul>
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**Role requirements:**

<b>Essential</b> Characteristics and general skills	<ul style="list-style-type: none"> <li>● A positive, can-do attitude is essential.</li> <li>● This is a very physically demanding job, so an ability to work a full day outside undertaking manual labour is essential.</li> </ul>
<b>Essential</b> Knowledge and experience	<ul style="list-style-type: none"> <li>● Some experience in a maintenance or other practical role would be beneficial.</li> <li>● Full, clean driving licence.</li> </ul>
<b>Desirable</b> Knowledge and experience	<ul style="list-style-type: none"> <li>● Forklift certificate</li> <li>● Chainsaw certificate</li> </ul>